



2016/2017 MAJOR EVENT SPONSOR PROGRAM

STREAM 1 | \$2000 or less | July 2016 – June 2017

- Only not-for-profit events held in the Local Government Area between July 2016 and June 2017 are eligible to apply.*
- Events can apply for up to \$2,000 in-kind assistance.
- Events can not apply for funding via the Major Event Sponsor Program if funding has already been provided by another funding stream of Dubbo Regional Council for the same event in the same year.
- Events must demonstrate a capacity to generate a minimum of \$30,000 in economic benefits to the Local Government Area.
- Applications must be submitted no less than 4 weeks prior to the event to: council@dubbo.nsw.gov.au
- **Please refer to the Major Event Sponsor Program Eligibility Criteria and Guidelines prior to submitting an application. The document can be found: www.dubbo.nsw.gov.au.**

**For the purpose of the Event Development Fund, a not-for-profit entity is an organisation that does not operate for profit or direct/indirect gains of its individual members, but with the primary purpose of providing services to the community.*

Event information

Name of event _____

Dates of event _____ | Venue | _____

Number of days event is held _____ | Est. number of day trippers* _____

Est. number of visitors staying overnight* _____

*if event runs over more than one day, please provide estimates based on each day and night (where applicable)

Where will participants/spectators be drawn from:

Dubbo Regional Council LGA Orana, Far West and Central Regions of NSW NSW (other) ACT QLD VIC SA WA TAS

Other.....

Event description _____

Do you intend to bring the event to Dubbo Regional Council LGA in subsequent years No Yes

If yes, please indicate which years 2018 2019 2020 Other

Is the event being held during a NSW school holiday period or long weekend? No Yes

Please outline (at least 3) events that you have delivered that are of a similar nature/scope:

1. _____

2. _____

3. _____

Applicant's details

Organisation _____

Name _____ M _____ P _____

Email _____

Address _____

ABN _____

IMPORTANT: Quotes for Council’s in-kind services must be obtained in writing and attached to this application.

Application for in-kind support

In-kind support requested	Amount: (please attach quotation)
	\$
	\$
	\$
	\$
Total (must not exceed \$2,000)	\$

Dubbo Regional Council’s Major Event Sponsor Program provides in-kind support only. Funds can be used to meet costs of Council fees and charges including (but not limited to): hire of Council facilities or venues, line-marking, waste services, traffic control plans, photocopying etc.

- | | | |
|---|--------------------------|----------------------------|
| • Have you received any other forms of funding for this event from Council? | <input type="radio"/> No | <input type="radio"/> Yes* |
| • Have you attached a copy of your Certificate of Incorporation? | <input type="radio"/> No | <input type="radio"/> Yes |
| • Have you attached a copy your Certificate of Currency for \$20M Public Liability? | <input type="radio"/> No | <input type="radio"/> Yes |
| • Have you attached a copy of documentation provided by Council to evidence the costs of hire or services that you are applying for in-kind assistance? | <input type="radio"/> No | <input type="radio"/> Yes |

*If you ticked yes, you are not eligible to apply for this funding.

If your application is successful, and in-line with the *Eligibility Criteria and Guidelines*, Council’s logo is required to be placed on print collateral and digital platforms promoting the event.

Please nominate an email address for receipt of Council’s logo:

Please submit this application no less than 4 weeks prior to the event to:

council@dubbo.nsw.gov.au

More information:

DUBBO events:

ana.willemts@dubbo.nsw.gov.au | (02) 6801 4122

More information:

WELLINGTON events:

sharon.frogley@dubbo.nsw.gov.au | (02) 6840 1772

The following is for internal purposes only. You are not required to complete any of the following.

Economic value: _____ **Successful applicant** **Unsuccessful Applicant**
(Completed by Council) *(Completed by Council)*

Name of successful recipient _____

Total amount of in-kind services to be provided \$ _____ Debit GL No **01.01704.3722.0310**

In-Kind Support to be journalled – (to be completed by Council)

Details (what funds will be used for):	Internal GL Credit Code for in-kind works	Internal GL Debit Code for in-kind works	Amount:
		01.01704.3722.0310	\$
		01.01704.3722.0310	\$
		01.01704.3722.0310	\$
		01.01704.3722.0310	\$
		01.01704.3722.0310	\$
Total (must not exceed \$2,000)			\$

Memo request forwarded to accounts No Yes

Email/letter forwarded to applicant No Yes

Added to spreadsheet No Yes

Trim reference: _____

Journal reference numbers listed in trim _____